



BUILDING SAFETY DIVISION - CITY OF CLINTON, IOWA

PERMIT APPLICATION

HVAC



ADDRESS (where work is being completed):	Apt #:
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CONTRACTOR INFORMATION:	
Contractor Name	
State License #	
Address	
City, St. Zip	
Phone	Email:

CITY USE ONLY	
Inspections	
<input type="checkbox"/> Final	
Permit	
<input type="checkbox"/> Approved	
Official's Signature	
Date:	
Fee:	<input type="checkbox"/> Paid

CUSTOMER INFORMATION:	
Customer Name	
Address	
City, St. Zip	
Phone #	Email:

Type of Occupancy: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial		
<input type="checkbox"/> Furnace Only <input type="checkbox"/> AC Only <input type="checkbox"/> Furnace & Air		<input type="checkbox"/> Boiler <input type="checkbox"/> Electric baseboard heat
Cost of the project (labor and materials):		
Furnace type (gas, electric, geothermal):		
Furnace venting (natural draft or high efficiency):		
Customer/contractor acknowledgement		
<input type="checkbox"/> Furnace electrical must be protected in conduit <input type="checkbox"/> Furnace must have disconnect if not in line of site of electrical panel <input type="checkbox"/> Furnace metal vent must have proper slope (1/4" per ft.) and be screwed <input type="checkbox"/> Furnace PVC vent pipes must be schedule 40 and not cell-core <input type="checkbox"/> New ductwork must be sealed <input type="checkbox"/> AC unit outside must have 3 ft. clearance from gas and electrical meters <input type="checkbox"/> AC unit outside must have a disconnect and electrical must be in conduit <input type="checkbox"/> Vent pipes and AC line sets must be sealed where going through the wall <input type="checkbox"/> Breakers must be labeled in main electrical panel <input type="checkbox"/> Carbon monoxide alarm present (if gas fired)		
<input type="checkbox"/> Boiler must have disconnect if not in line of site of panel <input type="checkbox"/> Boiler metal vent must slope 1/4" per ft. and be screwed <input type="checkbox"/> Boiler PVC vent pipes must be sch. 40 and not cell-core <input type="checkbox"/> Boiler vent pipes must be sealed where penetrating the wall <input type="checkbox"/> Boiler pressure relief valve discharge tube must be installed <input type="checkbox"/> Breakers must be labeled in main electrical panel <input type="checkbox"/> Electrical circuits must be properly sized <input type="checkbox"/> Carbon monoxide alarm present (if gas fired) <input type="checkbox"/> Boiler electrical must be protected in conduit		

Reviewer's Notes:

By signing below, I agree to perform all work in accordance with the adopted codes of the City of Clinton and State of Iowa.

Owner/Agent Name _____

Signature _____

Date _____

NOTICE OF YOUR RIGHT TO APPEAL: Any person having a legal interest in the property listed above may appeal the findings and order contained herein to the City of Clinton's Housing Board of Appeals. Such appeal shall be in writing and shall be filed with the Code Official **within 20 days** from the date of this Notice. Failure to appeal in the time specified will constitute a waiver of all rights to an administrative hearing.

LIEN NOTICE: If you fail to correct these violations, any action taken by the City of Clinton to bring property into compliance, whether as permitted by applicable Code Sections or as authorized by a Court of competent jurisdiction, may be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.