



**CITY OF CLINTON  
VACANT OR ABANDONED BUILDING  
REGISTRATION / RENEWAL APPLICATION**



**I. Property Information**

Vacant Building Address: \_\_\_\_\_ Usage: Residential    Commercial

Description of Property: \_\_\_\_\_

**II. Property Owner Information**

Legal Owner's Full Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Legal Owner's Full Address: \_\_\_\_\_

Email Address for Legal Owner: \_\_\_\_\_

**III. Mortgage/Lien Holder Information**

Name of Mortgage Lender or Lien Holder: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mortgage Holder's Address: \_\_\_\_\_

Email Address for Mortgage Holder: \_\_\_\_\_

**IV. Property Manager Information**

Name of Property Manager: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name of Property Management Company (if applicable): \_\_\_\_\_

Property Manager's Address: \_\_\_\_\_

Email Address for Property Manager: \_\_\_\_\_

**V. Plan of Action**

It is requested that a Plan of Action be submitted with this application. Plan of Action is attached to this application by the applicant:    Yes    No

**VI. Fee Schedule**

Fees are required to be submitted with the completed application.

Initial Registration -	\$1,000.00	Inspection Fee -	\$100.00
First Renewal -	\$2,000.00	Administrative Warrant (if needed) -	\$250.00
Second or Subsequent Renewal -	\$3,000.00		

The person signing this form acknowledges that the information entered is true and accurate.

Application Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This application, any Plan of Action, and the required registration fees are to be returned to:  
City of Clinton, Attn: Code Enforcement, 611 South 3<sup>rd</sup> Street, P.O. Box 2958, Clinton, IA 52733-2958  
Phone #: (563) 242-2144*