

**CITY OF CLINTON, IOWA**  
**HONORARY STREET NAMING POLICY**

**Honorary Street Names**

Honorary Street names are signs posted above standard public City street names which are intended to recognize and honor individuals or groups for a period of time without changing the official name of the street or the official addresses of residences and businesses on the street.

**Signage**

Honorary street signs will be of similar size and shape as standard street name signs. The honorary signs will be silver legend on a brown background. Honorary street designation areas are limited to a street one-block in length within the City's Liberty Square Area per the attached map (includes the following streets between Camanche Avenue and Liberty Avenue: South 5<sup>th</sup> Street, South 6<sup>th</sup> Street, South 7<sup>th</sup> Street, 15<sup>th</sup> Avenue South, 17<sup>th</sup> Place, 21<sup>st</sup> Place, 22<sup>nd</sup> Place, and 23<sup>rd</sup> Place). There shall only be one current designation per City block location. The honorary street designation will be for 10 years and will not be eligible for renewal. Each designation will receive an honorary street sign off Liberty Avenue and off Camanche Avenue.

**Application Process**

Honorary Street Sign Applications will be accepted by the City Clerk's office from January 1<sup>st</sup> through June 1<sup>st</sup> of each calendar year. Applications must include the cultural impact on the City, historical impact on the City, and humanitarian impact on the City. Applications must also include the block desired within the City's designated area. A \$400.00 fee is required to be submitted no later than June 1<sup>st</sup> of the application year, in order for the application to be considered.

**Application Review Process**

The application will be reviewed by the Engineering Department and the Street Department to ensure that there are no traffic/safety or other concerns with the location desired for such honorary street signage. All completed applications received by June 1<sup>st</sup> will be placed on the next Neighborhood Improvement Committee agenda for consideration. The members of the Neighborhood Improvement Committee will individually rank each application based upon cultural impact on the City, historical impact on the City, and humanitarian impact on the City, with each category receiving 25 points. The City liaison present at the Neighborhood Improvement Committee meeting will tally the points for each application and will report to the Committee which application received the highest number of points. The highest two ranked applications will be forwarded to the next City Council agenda for approval.

**Qualifications for Honorary Recognition**

The Neighborhood Improvement Committee must find all of the following criteria have been satisfied when granting an Honorary Street Sign Application request:

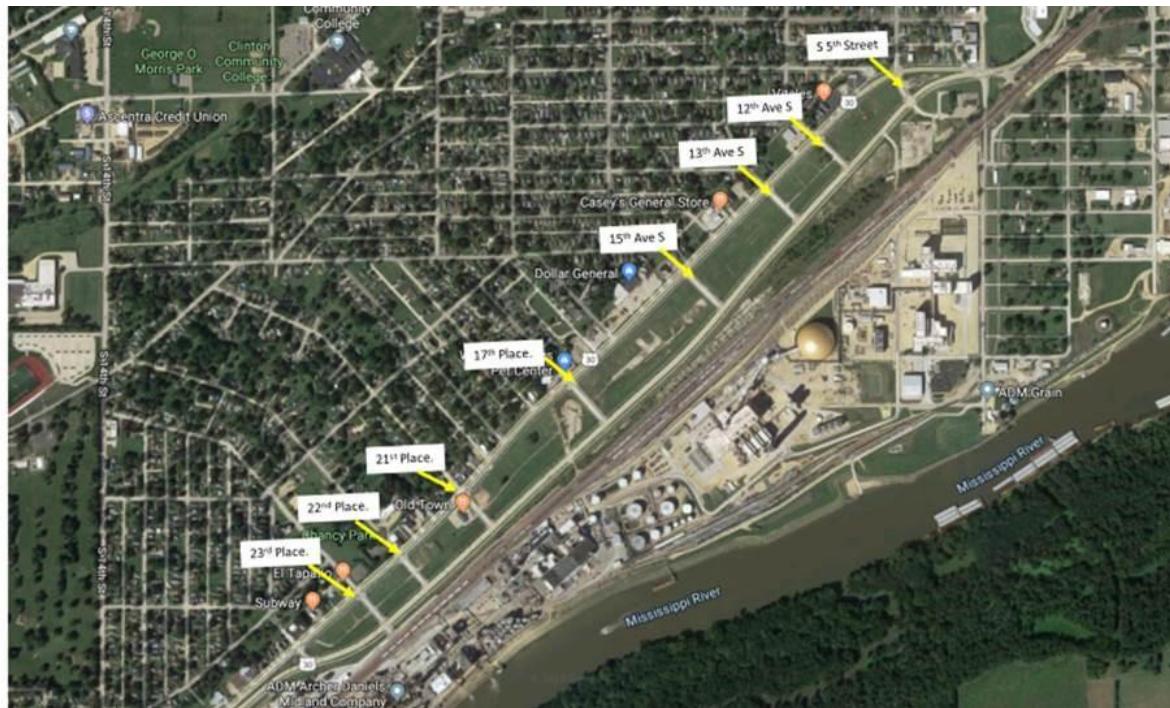
1. Cultural impact on the City;
2. Historical impact on the City;
3. Humanitarian impact on the City.

Individual family tribute or commercial and corporate related recognition does not qualify.

Sign Installation Cost and Maintenance

If an Honorary Street Name application is approved by the Council, the applicant's payment of \$400.00 will be used toward the cost of the signs and the installation of the signs. If damage occurs to the signs during the Honoree's designation timeframe, the City may cover the costs associated with reinstallation of the signs. If an application for an Honorary Street Name is not approved, the applicant's prepayment of \$400.00 will be refunded to the applicant.

**MAP OF DESIGNATED STREETS BETWEEN CAMANCHE AVENUE AND LIBERTY AVENUE:**



**HONORARY STREET NAME APPLICATION  
CITY OF CLINTON, IOWA**

**Applicant Information:**

Applicant's Name: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Honorary Street Name Request:**

Name of Honoree: \_\_\_\_\_ Circle One: *Alive / Deceased*

Honorary Location Requested (must be one of the following street blocks between Camanche Avenue and Liberty Avenue: South 5<sup>th</sup> Street, South 6<sup>th</sup> Street, South 7<sup>th</sup> Street, 15<sup>th</sup> Avenue South, 17<sup>th</sup> Place, 21<sup>st</sup> Place, 22<sup>nd</sup> Place, and 23<sup>rd</sup> Place): \_\_\_\_\_

**Honoree Criteria:**

Please provide a detailed explanation of the criteria that applies to the Honoree:

- Cultural impact on the City:

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- Historical impact on the City:

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- Humanitarian impact on the City:

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**Signature of Applicant:**

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**Signature**

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**Date**

Applications are only accepted from January 1<sup>st</sup> through June 1<sup>st</sup> of each year. Application fee of \$400.00 must be paid by June 1<sup>st</sup> in order for the application can be considered. Prepayment will be refunded if the application is denied.